



MINUTES of the PARISH COUNCIL MEETING held on Thursday 15 January 2026 at 1930

2026/01

Those Present: Karl Jagger, David Reason, Jonathan Smith (Chairman), & Steve Vickers
Keith Leesmith (Clerk), Peter Dagg

- 1) Apologies** Kirsty Vaughan-Jones
- 2) Declarations of Interest** None
- 3) Minutes of the Meeting held on 20 November 2025** - Approved and signed
- 4) Reports**
 - a) Norfolk County Council**

Michael Dalby had sent a report which was distributed to Councillors, is appended to these minutes, and appears on the website.
 - b) North Norfolk District Council**

Sarah Butikofer had sent a report which was distributed to Councillors, but which they were unable to read. KL sent a new copy the day after the meeting. This is appended to these minutes and appears on the website.
 - c) Parish Clerk**

KL had circulated a report to Councillors. This is attached to these minutes and appears on the website.
- 5) Planning – any planning matters to hand**

There were no planning matters for discussion.
- 6) To discuss plans for new playground**

KL had not heard from the Geoffrey Watling Charity. Councillors thought that we should approach Flagship to see if they would be prepared to contribute. The Sovereign plan submitted seemed suitable although it was thought that the optional metal legs should be regarded as essential. Holkham would probably be prepared to loan 23 Heras Panels, depending on the time of year they were wanted. They were unable to supply a 1000litre water tank, but hopefully one of these might be available from another local source.

7) To discuss recruitment of and hand-over to new Parish Clerk

Peter Dagg had seen the advertisement and had contacted JS who had invited him to the meeting. He had previously worked for NNDC although the work he had done there had now been transferred to a government department. He lives at Swanton Novers and works from home two days a week. He is familiar with Microsoft Office Programs. After he left, a discussion took place concerning him and the other three candidates. It was decided to offer him the position. He would be officially employed from 1 April but would be asked to attend the March meeting. KL would continue until the May meeting in order to assist his introduction.

8) Financial Report plus accounts paid

A bank reconciliation had been circulated to Councillors

The following amounts had been paid since the last meeting:

a) Bank Charges – November	6.00
b) Bank Charges - December	6.00
c) Streetlights November	23.37
d) AGAR Assertion 10 training	54.00
e) Streetlights December	25.85

9) Minor Matters

KJ had moved the new road salt bin into position, had informed KL who contacted highways, and the bin had now been filled.

The streetlight 9002 outside Church Farm needed attention – only partially alight.

10) Date of next meeting

Confirmed as Thursday 19 March 2026 at 1930.

The meeting closed at 2040