



MINUTES of the PARISH COUNCIL MEETING held on Thursday 20 November 2025 at 1930

2025/11

Those Present: Karl Jagger, Jonathan Smith (Chairman), & Steve Vickers
Keith Leesmith (Clerk)

- 1) Apologies** Kirsty Vaughan-Jones
- 2) Declarations of Interest** None
- 3) Minutes of the Meeting held on 18 September 2025** - Approved and signed

4) Reports

a) Norfolk County Council

Michael Dalby had sent a report which was distributed to Councillors, is appended to these minutes, and appears on the website. Mention was made of the government consultation regarding the new organisation of Unity Authorities. It was agreed that Warham Parish Council vote for 3 Councils.

c) Parish Clerk

KL had circulated a report to Councillors. This is attached to these minutes and appears on the website.

5) Planning – any planning matters to hand

There were no planning matters for discussion.

6) To discuss plans for new playground

KL had spoken to the Geoffrey Watling Charity, who had originally offered us £7500 towards the major plan (80k). I have said that we are having great difficulty in obtaining the funds for the original plan and asking them if they would be prepared to contribute to a much smaller one – their £7,500 plus £10,000 from us. They have not said yes or no at present, but I get the impression that they would be sympathetic if we could come up with a reasonable plan using the lower total money.

In the discussion that followed, KL said that he would look at other equipment companies in the hope of providing a few pieces of equipment for the £17,500. He would also ask our current contractors to quote for regular cutting of the grass.

7) To discuss recruitment of and hand-over to new Parish Clerk

Advertisements for a new Clerk had been placed on the village notice board and on the website. We would also place an advert on the NALC website. KL said that he would not “leave the PC in the lurch” if a suitable replacement could not be found by the end of the financial year. Since it had been discovered that he had been underpaying himself for some time, it was agreed that he should be paid on SCP scale 21 for his remaining time with the Parish Council.

8) To discuss budget for 2026/2027 and fix precept

KL had prepared a budget for the coming year. This had provided for a similar precept to the last two years of £7000. However, Councillors thought that if we wanted to continue to provide further playground equipment in the future, it would be reasonable to increase this to £8000. This is particularly relevant in view of the extra twelve properties in the village since last year.

9) Financial Report plus accounts paid

A bank reconciliation had been circulated to Councillors

The following amounts had been paid since the last meeting:

a) Bank Charges – September	6.00
b) Ground's Maintenance September	114.00
c) Annual Village Green Rent	20.00
d) Bank Charges - October	6.00
e) Streetlights October	14.67
f) Ground's Maintenance October	76.00
g) Clerk – 3rd quarter salary & expenses	642.64
h) HMRC – PAYE on above	154.00

10) Minor Matters

None

10) Date of next meeting

Confirmed as Thursday 15th January 2026 at 1930.

The meeting closed at 2029.