



MINUTES of the PARISH COUNCIL MEETING held on Thursday 18 September 2025 at 1930

2025/09

Those Present: Karl Jagger, Jonathan Smith (Chairman), Kirsty Vaughan-Jones & Steve Vickers
Keith Leesmith (Clerk) and Two members of the public

1) Apologies David Reason, Sarah Butikofer (NNDC)

2) Declarations of Interest None

3) Minutes of the Meeting held on Thursday 1 May - Approved and signed
Reconstituted Minutes of Meeting held 24 July 2025 – Approved and signed

4) Reports

a) Norfolk County Council

Michael Dalby had sent a report which was distributed to Councillors, is appended to these minutes, and appears on the website.

c) Parish Clerk

KL had circulated a report to Councillors. This is attached to these minutes and appears on the website. In this he apologised that he had missed the last meeting (the first time in 23 years) due to recovery at home after major surgery. The report also updated Members on the latest news regarding local government reorganisation.

5) Planning – any planning matters to hand

There were no planning matters for discussion.

6) To discuss plans for new playground

Following the difficulties in raising grant funding for the new playground, it was decided that we should perhaps modify the current plans. With the saving that we had undertaken over the past few years plus grants from Holkham Estate and Wells Carnival we could probably provide one or two picnic benches and perhaps a single piece of play equipment (plus safety surfacing if required). This could be added to in the future, perhaps when economic circumstances were more favourable.

7) To discuss recruitment of and hand-over to new Parish Clerk

KL had expressed an interest in retiring. He was not in a particular hurry but would like to do so when it was convenient to the Council. As Councillors were aware of this from the previous meeting, JS had found a possible candidate who was currently working for two other local Parish Councils and would be interested in taking it on. But we should perhaps advertise the position – in the first instance using the NALC website. At the meeting KL thought that he could retire at the end of the

calendar year, but on further reflection decided that perhaps the end of the financial year (31/03/2006) would be more realistic.

8) Financial Report plus accounts paid

A bank reconciliation had been circulated to Councillors

The following amounts had been paid since the last meeting:

a) Ground Maintenance – June and July	152.00
b) Bank Charges – August	6.00
c) Streetlights - August	30.14
d) Ground's Maintenance - August	76.00
e) Clerk – 2 nd quarter salary	661.56
f) HMRC – PAYE on above	159.00

9) Minor Matters

None

10) Date of next meeting

Confirmed as Thursday 20th November 2025 at 1930.

The meeting closed at 2045.