



2025/06

MINUTES of the ANNUAL PARISH COUNCIL MEETING held on Thursday 1 May 2025 at 1941

Those Present: Karl Jagger, David Reason, Jon Smith (Chairman), Kirsty Vaughan-Jones, & Steve Vickers
Keith Leesmith (Clerk)

- 1) **Election of Chairman** – Jon Smith elected – Declaration of Acceptance of Office Signed
- 2) **Dates of meetings for the coming year**
Agreed as follows: 24.07.25 – 11.09.25 – 13.11.25 - 15.01.26 – 19.03.26 – 21.05.26.
These dates were not all the third Thursday of the month – KL would ensure they were acceptable to the Reading Room.
- 3) **Apologies** – Sarah Butikofer (NNDC)
- 4) **Declarations of Interest** – None
- 5) **Minutes of the Meeting held on 27 March 2025** – Agreed and signed
- 6) **Reports**

North Norfolk District Council

Sarah Butikofer had sent a report which was distributed to Councillors. This is appended to these minutes and appears on the website.

Parish Clerk

KL had previously circulated a report to Councillors which is appended to these minutes and appears on the website. In addition, he had received two emails during the afternoon of the meeting. The first of these mentioned dog control orders which have to be renewed every three years. It was agreed that we would want the dog ban on the village green to continue. The second email was from planning, regarding the White House. After comments from us, the environmental officer, and neighbours concerning the proposed Padel Court it was decided to withdraw this part of the application.

7) **To discuss any planning matters to hand**

There were no new applications.

8) **To agree the annual audit governance statement for the year 2024/2025**

It was agreed that we could answer positively to all the questions in the Annual Governance Statement, and this was signed off.

9) **To agree accounts for 2023/2024 and sign off audit statement**

It was agreed that the accounts could be signed off for the year. Also, the *Certificate of Exemption* as we continue to have a turnover (well) under £25,000. These were signed off by the Chairman and Clerk.

10) To discuss current position regarding new children's playground

Following our decision to reduce the size of the project, it was decided that it might be worth applying again to Awards for All. The problem last time was that we were unable to give any details of the numbers and ages of children who were likely to use the equipment. Councillors agreed to try to obtain this information for the new estate and also for Park Road. Since we felt that the wetpour was the most important part of the project, it was probably worth looking at specialist contractors, who might be cheaper than general playground suppliers.

11) Financial Report and accounts for settlement.

The following accounts have been paid since the last meeting:

Bank charges March	6.00
Streetlights March	17.30
Laptop, Software, etc.	560.77
Bank charges April	6.00
Clerk – 1 st quarter salary & expenses	623.52
PAYE on above	149.20
Internal Auditor (donation to RNLI – by cheque)	40.00

12) Minor Matters

Following our notification, the two pot holes at the crossroads near the Horseshoes had been repaired but it proved to be a shoddy job which requires doing again. A temporary fix had been done at the top of Chapel Street; perhaps this could be finished now. KL will speak to highways. There is still some barbed wire on the road side of the new path. This is at the top end and also half-way down where the wire is wrapped around a post. Flagship are supposed to deal with this.

13) To confirm the date of the next meeting

Confirmed as Thursday 24 July 2024 at 1930.

The meeting closed at 1904