



MINUTES of the PARISH COUNCIL MEETING held on Thursday 18 July 2024 at 1930

2024/08

Those Present: Karl Jagger, Jonathan Smith (Chairman), Kirsty Vaughan-Jones & Steve Vickers
Keith Leesmith (Clerk) Helen Sephton-Pike (Kompan Sales Manager)

1) Apologies

David Reason

2) Declarations of Interest

None

3) Minutes of the Meeting held on Thursday 16 May 2024 - Approved and signed

4) Reports

a) Norfolk County Council

Michael Dalby had sent a report which was distributed to Councillors, is appended to these minutes, and appears on the website.

c) Parish Clerk

KL had circulated a report to Councillors. This is attached to these minutes and appears on the website. In addition, he said that Clarion Housing were intending to cut the hedge in front of their four houses on Friday 19th of July. This would make it easier for low vehicles exiting Park Road to see approaching traffic.

d) Affordable Housing Site

No reports received.

5) Presentation by Helen Sephton-Pike of Kompan regarding the new playground

Helen produced two large boards – one showing a representation of her ideas for the site, and the other showing a plan view of the same. She suggested that the equipment for smaller children have a green wet-pour base, and that for older children have blue wet-pour. Some items of equipment were likely to be of interest to both age-groups and as far as possible these were placed between the two areas. Many items required to have space around them (such as swings) and these areas were shown on the plan drawing. The cost of the whole project would be slightly under £80,000 plus VAT, although the company tended to increase prices at the beginning of the year. There were however a few changes that she could make if cost was a problem, such as the wet-pour colour which would be cheaper if it was all black. Obviously, the VAT was a large amount, and although the Parish Council could eventually reclaim it, we might have to make arrangements to cover the cost until it was received back from HMRC.

Kompan are proud of their carbon footprint, in terms of the manufacture of equipment and their administration. This should help with grant applications.

6) To discuss previous item

This discussion took place after Helen left the meeting. Councillors were impressed with the plan and did not believe that there was any point in looking elsewhere. Although there are many different manufacturers of play equipment, it would be almost impossible to obtain like-for-like quotations. They therefore proposed that we accept the quotation from Kompan. Our immediate task would therefore be to complete applications for grants. David Reason had volunteered to make the main application with the Hornsea 3 windfarm. Meanwhile KL would look at smaller grants which we would need as the windfarm would only provide 80%.

7) Planning Matters

a) Erection of two-storey front extension at 9 Chalk Hill Farm Barns

In view of the fact that this property cannot be seen by anyone other than the immediate neighbours it was decided that we had no objection to the proposal. However, the NNDC landscape officer had said that the application could not be decided until a bat survey had taken place, as it was known that common pipistrelles and brown long-eared bats were roosting in the roof before the property was converted to residential.

b) Any other planning matters - none

8) Financial Report plus any accounts for settlement

A bank reconciliation had been circulated to Councillors.

The following amounts had been paid since the last meeting:

a) Parish Clerk – 1 st quarter salary & expenses	571.36
b) HMRC – PAYE on above	142.60
c) Yu Energy – Street lights April	16.76
d) Grounds maintenance April	114.00
e) Yu Energy – street lights May	17.19
f) Annual Data Protection fee	35.00
g) Grounds Maintenance May	76.00
h) Bank Charges	18.00
i) Grounds Maintenance June	76.00
j) Yu Energy – street lights June	76.00

9) Minor Matters

None

10) Date of next meeting

Confirmed as **Tuesday** 17 September 2024 at 1930.

This was two days earlier than usual to assist the Reading Room.

The meeting closed at 2115.