



MINUTES of the PARISH COUNCIL MEETING held on Thursday 28 September 2023 at 1930

2023/10

Those Present: Polly Hanson-Smith, David Reason, Jonathan Smith (Chairman), Kirsty Vaughan-Jones, Steve Vickers
Keith Leesmith (Clerk)

1a) Declaration of Acceptance of Office signed by DR & countersigned by JS

1b) Apologies Michael Dalby (NCC)

2) Declarations of Interest None

3) Minutes of the Meeting held on Thursday 20 July 2023 - Approved and signed

4) Reports

a) Norfolk County Council

Michael Dalby had apologised as he could not attend the meeting. He had sent a report which was circulated to Councillors, is appended to these minutes, and appears on the website.

b) North Norfolk District Council

Sarah Butikofer had sent a written report. This was circulated to Councillors, is appended to these minutes, and appears on the website

c) Parish Clerk

KL had circulated a report to Councillors. This is attached to these minutes and appears on the website.

d) Homes for Wells/ Flagship Housing re affordable Housing Site.

A report had been received from Flagship via Homes for Wells. This stated that a contract was about to be signed with contractors, and it was expected that work on the site would start in earnest in October.

5) Planning Matters

Insertion of window to bedroom and roof light to garage at 11 Chalk Hill Farm Barns.

Resolved – the property cannot be seen from the road and therefore we had no objection.

6) Financial Report and Accounts for Settlement

A bank reconciliation had been circulated to Councillors.

The following amounts had been paid since the last meeting:

a)	Ground's Maintenance July	110.00
b)	Annual lighting maintenance contract	128.52
c)	Npower July	36.48
d)	Ground's Maintenance August	110.00
e)	Clerk 2 nd quarter salary & expense contribution	555.56
f)	HMRC – PAYE on above	132.40
g)	Npower August	36.13
h)	Npower 1 to 17 September (final)	29.24

7) To discuss Councillor Vacancy

DR was now set-up as a Councillor, but the question remained of replacing P.H-S. One name was suggested, but this person was thought unsuitable, and P.H-S said that she was prepared to continue until a suitable alternative could be found.

8) Minor Matters

Now that our (long-standing) ground's maintenance contractor had decided to retire, JS had obtained a quotation from former Norse employees who lived in the village. The quotation for the village green was suitable and it was decided to offer them the contract from the spring. We would not require the children's playground to be cut until the new one was operational at the new estate.

9) Date of next meeting

Confirmed as 16 November 2023

The meeting closed at 2020