



2021/06

MINUTES of the ANNUAL PARISH COUNCIL MEETING held on Thursday 20 May 2021 at 19.24

Those Present: Richard Cole, Polly Hanson-Smith, Jon Smith (Chair), & Steve Vickers
Keith Leesmith (Clerk), Michael Dalby (NCC)

1. **Election of Chairman** – Jon Smith
Declaration of acceptance of office signed.
2. **Dates of meetings for the coming year**
Agreed as follows: 15.07.21 – 16.09.21 – 18.11.21 - 20.01.22 – 17.03.22 – 19.05.22
3. **Apologies** – Kirsty Vaughan-Jones, Richard Kershaw (NNDC), Jane Berwick (HfW)
4. **Declarations of Interest** – None
5. **Minutes of the (Zoom) Meeting held on 18 March 2021** – Agreed and signed

6. **Reports**

Norfolk County Council

MD said that it was too early to provide a report, but he had come to the meeting to introduce himself and hoped to attend our meetings regularly in the future. He is a care worker and has a particular interest in mental health and welfare.

Parish Clerk

KL had previously circulated a report to Councillors (appended to these minutes and appears on the website). In addition, he asked whether Council was happy to continue having a three-year agreement with the lighting contractors. This tied us to them for the period, but the cost in the subsequent two years would be the same as this. Council agreed to continue with the three-year agreement. An email had been received just before the meeting which mentioned Community Grants which would be made available from *Vattenfall* in conjunction with the development of two new windfarms some way off the Norfolk Coast. Details of these would emerge later.

Homes for Wells/Flagship development

Jane Berwick who was now the CEO of *Homes for Wells* would probably attend meetings in the future, but there was still little happening at this time. She had, however, sent a report which is appended to these minutes and appears on the website

7) **To discuss any planning matters to hand**

None

8) **To agree the annual audit governance statement for the year 2020/2021**

It was agreed that we could answer positively to all the questions in the Annual Governance Statement, and this was signed off.

9) **To agree accounts for 2020/2021 and sign off audit statement**

It was agreed that the accounts could be signed off for the year. Also, the *Certificate of Exemption* as we continue to have a turnover (well) under £25,000. These were signed off by the Chairman and Clerk.

10) To consider appeals from local organisations (held over from March meeting)

It was agreed to send donations of £50 each to Heritage House Wells, and The Burnham Market Area Community Car Scheme.

11) Financial Report and accounts for settlement

A bank reconciliation had been passed to Councillors with agendas.

The following accounts have been paid since the last meeting:

Ground's Maintenance Contractor (March)	55.00
E-on – Street Lights (April)	28.48
E-on – Street Lights (May)	27.56
Zurich Municipal Insurance – underpayment of annual premium	1.05
Ground's Maintenance Contractor (April)	110.00
Internal Auditor	25.00
Parish Clerk – 1st quarter salary and contribution to expenses	503.10
HMRC – PAYE 1 st quarter	119.60
Data Protection Fee	35.00

12) Minor Matters

PH-S asked why there seemed to be so many double-decker buses in the area. These were now used on the *Coasthopper* Route between King's Lynn, Wells, and Fakenham. The company operating this route had decided to use these, whereas the other part of the route – from Wells to Cromer and beyond still used single-deckers.

Thought was still being given to speeding in the village. Two possible solutions were "village gates" or flashing radar signs. Either of these would be expensive and it was decided to wait until the new development off Chapel Street was started in the hope that Highways would provide improvements that would slow traffic down at that entrance to the village.

SV asked if we should consider switching off streetlights between midnight and the early morning. It would certainly save money, but it was thought that some parishioners would object to the idea. More thought needed to be given, before any action was taken.

13) To agree date of next meeting

Confirmed as Thursday 15 July 2021

The meeting closed at 2025