



Parish Clerk:
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**MINUTES of the PARISH COUNCIL MEETING held on
Thursday 17 September 2020 at 1930**
2020/09

Because of Coronavirus this meeting was held by email with members corresponding together at the agreed time to work through the agenda

Those Present: Polly Hanson-Smith, Jon Smith (Chairman), Kirsty Vaughan-Jones, Steve Vickers Keith Leesmith (Clerk), Marie Strong (NCC), Richard Kershaw (NNDC) David Fennell (Homes for Wells)

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| 1) Apologies | None |
| 2) Declarations of Interest | None |
| 3) Minutes of the Meeting held on Thursday 16 July 2020 - Approved and signed | |

4) Reports

a) Norfolk County Council

Marie Strong had circulated a report which is appended to these minutes and appears on the website.

At the meeting she added the following information:

Some of you will remember the confusion by the Boundary Commission last year which led to a delay which then met with Covid-19 and a postponement. Yesterday by accident I discovered a further document had been released with a deadline of 23 November – I will circulate once time to check it out.

She also agreed to add her guidance regarding local recommendations.

b) North Norfolk District Council

Richard Kershaw had circulated a report which is appended to these minutes and appears on the website.

c) Parish Clerk

Keith Leesmith had circulated a report which is appended to these minutes and appears on the website. This also included comments from David Fennell regarding the proposed affordable homes development.

5) Planning – any matters to hand

Nobody wished to comment on the “*Draft Coastal Adaptation Supplementary Planning Document Consultation*”.

There were no other planning matters for discussion.

6) To discuss outstanding matters regarding the affordable housing site

David Fennell had spoken to KL just before the meeting, and his comments were incorporated into the Clerk's Report. In addition, he had passed on an email that he had received from Flagship Housing the day before the meeting:

As an update for the Parish Council, and for the Homes for Wells AGM, I can set out the following:

"After an uncertain period, this scheme is now progressing through the Flagship approval process. Heads of Terms have recently been agreed between Homes for Wells and Flagship to purchase the land at Stiffkey Road, and the next step is to get Flagship Board approval. In order to obtain this Board approval a cost estimate must be undertaken by an independent Quantity Survey to ensure the whole scheme is financially viable. This cost estimate has been instructed and a report from the Quantity Surveyor is expected shortly.

Once the Quantity Surveyor's report has been received and the overall scheme viability established, Flagship Board approval will be sought, and solicitors instructed to progress the purchase of the site from HfW."

PH-S asked if it was possible to estimate a "start date" for the development but it was not.

MS said that it was important to get the new houses to connected to fibre broadband from the start. (Fibre Broadband is available in that part of the village). DF said that he would bear this in mind.

7) Financial Report & Accounts for Settlement

A bank reconciliation had been circulated to Councillors.

The following accounts had been paid since the last meeting:

K & M Lighting	Annual streetlights maintenance contract	121.80
Grounds Maintenance	July	100.00
E-on	August electricity for street lights	28.48
Grounds Maintenance	August	100.00
Parish Clerk	2 nd quarter salary & expenses	513.31
HMRC	2 nd quarter PAYE on above	122.60
E-on	September streetlights electricity	28.48

8) Minor Matters

None

9) Date of Next Meeting

Confirmed as 19 November 2020

The meeting closed at 2012